

Additional Measures agreed by the Police with the Applicant

General: additional

The Event Organisers will provide a full Event Management Plan to accompany the initial Licence application. Further to this, the Organisers will provide an Event Management Plan on an annual basis, a draft will be submitted three months prior to the event.

Crime and disorder

Access to the event is strictly limited to members of the public who have purchased a ticket via the event website.

An incident log shall be maintained to record any activity of a violent, criminal, anti-social nature or a refusal of alcohol sales. The record will contain the time and date, the nature of the incident, the people involved, the action taken and the details of the person responsible at the time of the incident. The incident log shall be available for inspection at all reasonable times by an authorised officer relevant responsible authority and / or police officer. The records will be retained for at least 12 months.

The premises licence holder or nominated person shall provide a written drugs policy detailing the actions to be undertaken to minimise the opportunity to use or supply illegal substances within the premises. To be further elaborated on in the event management plan.

The premises licence holder or nominated person shall ensure that a clearly visible notice is displayed advising those attending, that police will be informed if anyone is found in the possession of controlled substances or weapons.

A qualified SIA trained security and stewarding company will be employed for the event. The event organisers and contracted security company will work together to determine appropriate number of staff for each event and will be included in the EMP for each event.

Any incidents of crime will be reported to the police. There will be supervisors and a team of security on site at all times including entrance security who will be checking personal belongings to ensure no illegal substances, glass or any prohibited items such as knives fireworks flares etc are taken on site. Amnesty bins will be available for the disposal of said items and will remain on site. No glass will be allowed on site, all alcohol is to be served in plastic cups only. Any persons deemed to be threat or partake in criminal activity will not be permitted on site. Crime prevention notices will be displayed around the site.

Protection of children from harm

Any persons under 18 are excluded from any entertainment of an adult nature. Parents will be requested to ensure that children under 18 are supervised at all times.

Wristbands will be distinguishable to identify ticket holders including underage persons.

DBS checks for staff and specifically those working with children will be undertaken.

A challenge 25 policy will be employed where those individuals who appear to be under the age of 25 attempting to purchase alcohol must be asked for identification. The only type of ID that will be accepted is PASS accredited ID, passport or photo driving licence.

Clear and proportionate signage in relation to the Challenge 25 Scheme shall be displayed in prominent positions (i.e. at entrances/exits and points of sale).

The licence holder/DPS will ensure that all bar staff are aware of their social and legal obligations and their responsibilities regarding the sale of alcohol.

A Refusals system shall be in place (till prompt or book) and be monitored by the DPS and to be made available to an authorised officer of the local authority on request.

Public safety

At all times, the Event Organisers will maintain a strict count of the number of attendees on site at one time and will be able to produce this number upon request by any of the Relevant Persons.

A copy of the Event Management Plan will be available for inspection upon request at any time 28 days prior to the Event and any time during the Event by any relevant persons.

The licence holder will ensure that all staff receive appropriate training about emergency and general safety precautions and procedures.